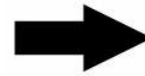
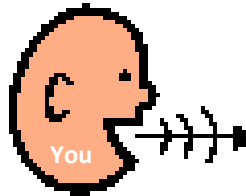


# Anti-Bullying Procedure - Participant's Version (1 of 2)

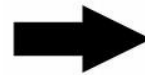
1. If participants feel they have been bullied at Knoxbrooke, they must report this to Knoxbrooke staff immediately.

The person who is bullying



2. Knoxbrooke staff must document each occurrence of claimed or witnessed bullying in the bullying register located in the staff office.

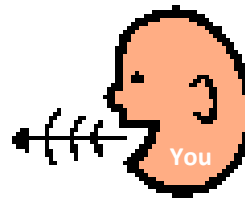
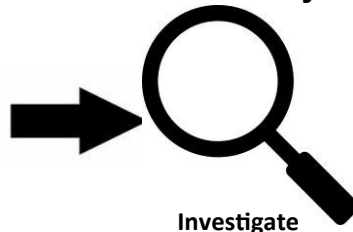
The person who is bullying



3. Knoxbrooke must investigate continued and frequent occurrences of bullying which are both claimed by the participant and/or witnessed by staff.

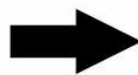


Knoxbrooke Managers



4. Knoxbrooke must follow up with a participant that is the victim of bullying by providing them with defusing supports as the result of the after effects of episodes of bullying. This could include helping the person to access advocacy supports where requested or deemed appropriate.

The person who is bullying



Knoxbrooke Managers



5. Knoxbrooke will notify the relevant carers or family members where the victim of bullying has been affected by repeated bullying episodes.



Knoxbrooke Managers

# Anti-Bullying Procedure - Participant's Version (2 of 2)

6. Knoxbrooke will support, explain, educate and help participants who engage in bullying others, with the aim to stop them engaging in this inappropriate behaviour. Knoxbrooke may involve participant's carers in this process if required to reinforce the appropriate behaviours away from Knoxbrooke too.



Knoxbrooke Managers

The person who is bullying



Carer or family member of the person who is bullying

7. Knoxbrooke may develop or review an individual's behaviour support plan to include anti-bullying strategies for the person engaging in bullying others.



Keyworker



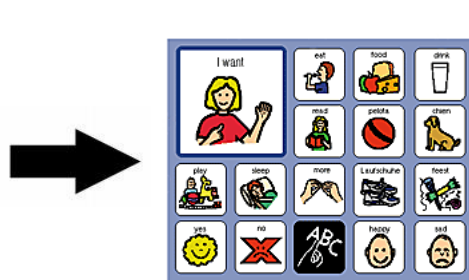
The person who is bullying



8. Knoxbrooke may also develop other communication support resources for the person who is engaging in bullying such as social stories.



Keyworker



The person who is bullying

